

College Re-Engagement - Parent Fact Sheet

Below is a list of things that are in place at the College to help keep our community healthy!

We continue to be mindful of these three things:

- 1. Caring for our students, families and staff**
- 2. Providing a flexible and sustainable remote learning model – now transitioning back into face-to face-delivery**
- 3. Staying connected to God and each other.**

Hygiene

Stay home if you are feeling unwell

Do not send your child to school if your child is sick or feeling unwell. If they are sick, seek medical advice and protect both your own health and those around you.

Staff, children, or young people at school experiencing symptoms compatible with COVID-19 (fever, cough or sore throat) will be isolated in an appropriate space with suitable supervision and collected by a parent/carer as soon as possible.

Wash or sanitise your hands

Students will be asked by staff to sanitise or wash their hands upon entry to the school and at regular intervals throughout the day. This includes upon entry to a room, before and after eating and after going to the toilet

Sneezing or coughing

Encourage your child to cover their cough or sneeze with a tissue or into their elbow. Sneeze guards are installed at the front reception desk to reduce the risk to staff from visitors.

Avoid touching eyes, nose and mouth

As difficult as it is, particularly with younger students, try not to touch these areas of your face to reduce the spread of germs.

Don't share food or drinks

Avoid sharing food or drinks. Please ensure your child has a drink bottle with them each day as we will limit the use of bubble taps at the College. They can refill their drink bottle if needed.

Toilet Facilities / Hand Washing Stations

Year Levels have each been allocated separate toilet facilities and handwashing stations around the College for their use to segregate the risk of contamination.

Some classes will leave the classroom earlier and go back into classes earlier than others to stagger the use of various areas of the College.

Entry / Exit to the College

Remember to maintain physical distancing from other parents and teachers when attending school, including when dropping off and picking up your children.

Student Drop Off / Pick up

Students can be dropped off and picked up from Creek Street or by using the Hargreaves Street stadium drive-through.

Parents are asked to refrain from getting out of cars when dropping off / picking up their child/ren to prevent large gatherings of people. A staff member will be at the gated entry of the College to instruct students on sanitising/ washing hands. The stadium pick up / drop off area will remain in operation, and again we ask that parents do not get out of their cars if they are using this service.

To help reduce congestion at the end of the school day, students in lower year levels will be released earlier.

Times as follows:

12:30 pm - 3-year-old Kinder (Fridays)

2:30pm- 4 year old Kinder (Tuesday to Thursday)

3:00 pm - Prep & Year 1 (and any older siblings of these students) Prep and Year 1 teachers will assist with students moving to their parents quickly

3:15 pm - Years 2, 3 & 4 (and any older siblings also on site) Duty teacher will assist with students moving to their parents quickly

3:15 pm - Year 5 to Year 10. These students will enter and exit to Creek Street via the gate adjacent to the College Library or via the drive through.

Kinder Parents will be required to exit their vehicle and bring their child to the Junior School gate. Their teacher will sign them in and escort your child to the Early Learning Centre. Students will also need to be picked up from the Junior School gate at the end of the day.

Early arrival for students who come at 8:15 am to 8:30 am will continue to be possible with the College Library supervised for these 15 minutes. Students accessing this family support will continue to enter the College at the main entrance.

Temperature Checks

AHPPC advice is that there is limited evidence to suggest any value of temperature checks on students, so the College will only conduct temperature checks for all adults entering the College site as an additional preventative measure.

Site Entry – Parents & Visitors

The College has been advised to limit entry on-site, and therefore parents will not be allowed on-site. Any entry that is required to the site will be required to go through the College Office and adhere to additional sign-in processes.

Students – Private Study

Students that have previously had permission to leave the College during private study times will not be able to do so until further notice. Private Study will be conducted at the College until further notice.

After School Care

This program continues, and parents picking up will use the buzzer facility at the Junior School gate to alert the ASC staff that they are there ready to pick up their child. ASC staff will sign students out in sight of parent.

Physical distancing

The more space between people, the harder it is for the virus to spread so where possible staff will be instructed to maintain 1.5m distance. Along with this instruction, the College will be implemented the following:

- Staggering class release times at the end of the day.
- Restricted parent/visitor access to the College site.
- Restricting the number of adults allowed to be in each room.
- Staff workspaces spread around the College.

The College already has staggered recess and lunchtimes to minimise the number of students in the playground at any one time. These will be slightly adjusted to release different year levels at different times to ensure that washing of hands can be done at various stations around the College at different times during these breaks.

Large school events such as assemblies and chapels will be adapted to the classroom to avoid large gatherings of people. Excursions, camps and inter-school sporting events have been cancelled at the present time.

PE classes will resume and will be conducted outside where possible or in the stadium.

Cleaning Processes

Cleaning surfaces

There is currently increased cleaning throughout the day of surfaces. Small cleaning kits placed in classrooms can be used by staff to address any immediate needs (i.e. wipe door handles, tabletops after student sneezes etc.) Playground equipment will be open to students and will be cleaned daily.

A member of our college cleaning team is on-site during the day. This team has been particularly vigilant during this time of need. We continue to clean rooms daily, which is our usual practice.

Re-engagement Strategy- Learning Program

Junior School

As Junior School students return to face-to-face delivery, they will participate in a thoughtfully planned wellbeing program which is designed to gradually re-introduce students to their full pre-COVID-19 timetable. By the end of the week, this transition will be complete, and their previous timetable fully operational. Reading, Writing and Mathematics continue to be high priorities for teaching staff. As students are phased back into these learning areas, teachers will be able to gauge where students are in their learning and support them as they re-engage in formal teacher-directed lessons. All teachers will use this time to re-connect and re-introduce school routines.

Middle and Senior School

Some Middle and Senior School students may be invited to come in before the 9th of June so that we can assist them in transitioning back into their face-to-face learning. This will be by invitation only, with parent consent, and will enable teachers to get some feedback on where their learning is, at this point in time.

All Middle and Senior students when they return on the 9th of June will participate in a one-day wellbeing program. The day will aim to support them as they negotiate this change and assist them in assimilating back into a regular school timetable with their friends and staff.

Remote Learning program concludes

Our remote learning program will conclude for Junior students on the 22nd of May.

Our remote learning program will conclude for Middle and Senior students on the 5th of June.

It is not feasible for teachers to continue to provide lessons using two different delivery methods.

Supporting Each Other

Every one of us is dealing with these uncertain events in different ways, and we all have varying factors in our own lives. Some of us feel comfortable and safe, while others will feel a great deal of anxiety and concern about returning to the College. Please be extra sensitive to each other as actions that would normally be ok could easily offend someone else during this time.

Our College Chaplain, Miss Jaclyn McKinnon, continues to be available to support families as required, as do our Homeroom teachers who are often the first point of contact for our young people.

Please let us know if there is anything we can do to further support you and your family.

Vulnerable students

If your child or a member of your family is immunocompromised or vulnerable in some way, please contact Mrs Maxwell. If students cannot attend on-site, then their learning will be supported just as if they were unwell or away for an extended period of time. As mentioned above, it is impractical for teachers to continue to deliver via two methods. However, we will continue to hold work and direct families as we would if there was an extended student absence.

Supporting documentation

- Australian Health Protection Principal Committee (AHPPC) advice on reducing the potential risk of COVID-19 transmission in schools (April 2020)
- Christian Schools Australia, "Novel Coronavirus (COVID-19) Keeping Schools Safe."
- Coronavirus (COVID-19) Advice, Chief Health Officer Recommendations for Schools, May 2020